

## GLOUCESTER GALLERY EXHIBITION POLICY

The exhibition program at Gloucester Gallery is an important part of our objective to promote Australian contemporary artists in rural regional Australia.

The exhibition program is planned one to two years in advance. Proposals are invited from individual artists, groups of artists, other galleries and cultural institutions which are reviewed for selection by the GACCI committee.

Gloucester Gallery aims to present a varied exhibition program reflecting:

- diverse media and disciplines in the crafts and contemporary design
- local as well as interstate and international artists
- work by individual artists and groups of artists
- work with artistic merit and professional presentation
- exploration of contemporary issues
- personal expression

Exhibitions run in four week blocks with optional exhibition openings on Friday evening or Saturday afternoon or evening hosted by the exhibitor.

Exhibition proposals for Gloucester Gallery should include:

- Current address and contact details of the proposing artist or coordinator
- Short biography or curriculum vitae of artist or artists involved
- Short description of the concept, ideas or objects to be exhibited which includes how the proposal addresses some or all of the above criteria
- Preferred dates for exhibition
- Images of the work proposed or similar to the work proposed

### EXHIBITION CONDITIONS

#### Cost of Exhibition

Gallery hire fee, payable in advance: (assistance may be available for first time exhibitors or artists returning after a four year period, please contact [gallery@gloucester-arts.com.au](mailto:gallery@gloucester-arts.com.au) for more information).

\$150.00 per week (\$600 for 4 weeks including days for set up and removal of artworks)

### **Exhibition Artworks and Sales**

The exhibitor/s appoints Gloucester Gallery as agent for the purpose of exhibition and sale of consigned works for the contracted period of exhibition. This appointment only applies to the works consigned and does not make Gloucester Gallery a general agent for the artist or any works not so consigned.

Decisions on pricing are made by the exhibitor/s. A numbered list of works, medium and prices is to be provided by the exhibitor/s at the start of the exhibition. The gallery is to be informed of any additional works added during the exhibition period.

All monies received on behalf of the exhibitor/s will be recorded by receipts and is to be paid directly to the gallery.

A commission of 20% will be attached to the sales of any work during the exhibition with the balance paid to the exhibitor/s within 15 days from receipt of the invoice. The responsibility for the cost of packing, insurance and transport to and from the gallery will be borne by the exhibitor/s, including the packing, delivery and insurance of works sold at the exhibition.

All works must be collected **at 1pm** on the final day of the exhibition.

GACCI and the Gloucester Gallery will accept no responsibility for loss or damage or theft of exhibited works for the period of the exhibition.

The exhibitor is responsible for their own insurance and that while the Gallery will take all reasonable care in the handling and display of the works, the works are exhibited at their own risk.

The Gallery may charge the exhibitor/s for repairs to the Gallery if damage is caused by the use of sticky tapes or similar, including yellow Blotak. Use of Blotak is permissible for the display of supporting material.

### **Gallery opening hours**

The exhibition will be open to the public from 10.00am and 2.00 pm **Tuesdays to Saturdays** and from 10.00 am and 1.00 pm **Sundays** during the four week block. The gallery may be opened at any other time by the exhibitor. Gloucester Gallery is manned by volunteers but the exhibitor/s are welcome to mind the Gallery at any time during the exhibition period. Please advise the roster coordinator of times and dates via email at [gallery@gloucester-arts.com.au](mailto:gallery@gloucester-arts.com.au).

Exhibitor/s are responsible for the cleaning and professional presentation of the gallery except in the case of volunteers/members supervising the exhibition, in which case those on the supervision roster will take responsibility.

### **Exhibition disruptions**

While all efforts will be made to carry out maintenance works between exhibitions, the exhibitor may be requested to allow access to the Gallery for any repairs and maintenance required on any day during their exhibition period. This may entail closure of the Gallery to the public, in which case the GACCI committee will notify the exhibitor as soon as possible of the day, time and duration of the interruption and accompany the tradesperson if artwork is in place. Your understanding in this matter is appreciated.

### **Exhibition Contract**

Exhibitor/s must sign and return the contract no later than three months prior to the agreed exhibition period or Gloucester Gallery will assume the exhibition to be canceled. Any cancellations after this period will be subject to a cancellation fee of \$300.

### **Publicity Material & Artists Details**

The exhibitor/s is to provide a range of high resolution jpeg images and an artist/s statement which includes a blurb about the exhibition for publicity to the Gallery via email at [gallery@gloucester-arts.com.au](mailto:gallery@gloucester-arts.com.au) at least 6 weeks prior to exhibition date. The copyright of each work in the exhibition shall remain the property of the artist/s.

### **Freight**

All freight charges to and from the Gallery is the responsibility of the exhibitor/s.

### **Delivery**

Works must be brought to the Gallery and hung on an agreed date(s) ready for display on the first Thursday of the exhibition period. Arrangement and payment for special fixtures for hanging or display are the responsibility of the exhibitor/s. A standard gallery hanging system for display is provided by the Gallery and a floor plan is available upon request.